

***National Basketry Organization Biennial Conference***

CLASS PROPOSAL FORM

**University of Puget Sound**

**Tacoma, Washington**

**July 22 - 26, 2025**

Please complete this form for each class proposed. Proposals are due by August 12, 2024, and must be submitted with 2-3 photographs to NBOproposals@nationalbasketry.org. If you have questions, please email us at this same email address. Thank you!

To complete the information in the form, save the form to your computer. Then click on the box and begin writing. (*The box will expand to contain all the information*.)

NAME:

ADDRESS:

CITY/STATE/ZIP:

EMAIL:

|  |  |
| --- | --- |
| PHONE:   | CELL PHONE:    |

WORKSHOP TITLE:

Description of class, including techniques that will be taught and the materials used.

Describe what students can expect to learn during the class and your goals for the class.

Size of finished work, if applicable: Length       Width       Height

Sizes will vary: Yes No

Class Size: Our target number for each class is 10, with each class capped at 12.

Will you take more than 12 students? If so, how many?

Skill Level Required: (all, advanced, intermediate, etc.)

Special skills needed for class:

Materials fee per student, if applicable:

Please list the materials included in the material fee:

List of tools, materials, etc., required for each student to bring to class:

Will you need access to water? Yes No Electricity Yes No

Other classroom needs? Please be specific.

Are you interested in participating in the “Know Your Teacher” presentation planned for the conference week? Yes No

Other thoughts or comments about this class you would like to share:

Instructions for Class Proposals

* If you want to propose more than one workshop, fill out one form for each class.
* Include two to three high-resolution images with a plain background, sent as a JPEG attachment for each proposal. Your proposal will not be considered without images.
* Email the proposal form and digital photos to NBOproposals@nationalbasketry.org.

If it is not possible to send the proposal information and photos via email, please mail to:

National Basketry Organization

2025 Conference

PO Box 1524

Gloucester, MA 01931-1524

PROPOSALS AND IMAGES ARE DUE BY August 12, 2024